




## DISCONTINUATION OF STUDIES FORM

<b>Student Name</b>			<b>Student Number</b>	
<b>Current address</b>		<b>Current contact details</b>	<b>Home:</b>	
			<b>Mobile:</b>	
<b>Email</b>				
<b>Current Course</b>			<b>Expected Last Day of Study</b>	

### Reason for Discontinuation

	<input type="checkbox"/>
Complete course early	
Transferred to other provider  I attached new offer letter/e-CoE issued by the new provider	
Notice of cessation due to approval of permanent residency  I attached a copy of visa approval letter issued by the immigration department.	
Leaving Australia permanently  I attached copy of one-way flight ticket	
<b>Other</b>	

### Student Declaration

I was informed by Student Support Officer of the discontinuation of studies policy. I understand and agree to conditions of this policy. I am fully aware that this discontinuation will be informed to the Secretary of the Department of Education and may affect my student visa. I am also aware of the consequences of discontinuation of my studies. I am fully aware that I must contact the immigration department for enquiries relating to my visa.

Student/Guardian Signature: ..... Date: .....

**OFFICE USE ONLY**

- Verified evidence
- Counselling student – counselled by \_\_\_\_\_
- Updated Student Management System course status for the current and future enrolments – processed by: \_\_\_\_\_
- Updated SCV in PRISMS- processed by: \_\_\_\_\_

**Staff Comments:**
