


DEFERMENT OR SUSPENSION OF STUDIES FORM

Please read the deferring, suspending and cancelling enrolment policy and procedure

Student Name			Student Number	
Current address		Current contact details	Home:	
			Mobile:	
Email				
Emergency Contact Name & Number	We need these details in case if we are unable to contact you during suspension			
Course Enrolled Currently				
Defer/Suspend	<input type="checkbox"/> Defer my course to next available intake <input type="checkbox"/> Suspend my current course from to			
Reason for deferral/suspension				
Supporting evidence	 <input type="checkbox"/> Medical certificates <input type="checkbox"/> flight ticket <input type="checkbox"/> visa delay evidence <input type="checkbox"/> other.....			

Student Declaration

I was informed by Student Support Officer of the course deferral and suspension policy. I understand and agree to conditions of this policy. I am fully aware that this variation will be informed to the Immigration department and may affect my student visa.

I understand and agree that:

1. I must provide supporting evidence to justify my reasons for deferral/suspension.
2. I must settle my tuition fees before suspension if the payment due occurs during the suspension period.
3. I will inform the Student Support Officer if I have to extend my suspension or resuming early
4. My enrolment may be cancelled if I fail to resume studies immediately after the suspension end date
5. My enrolment may be cancelled if I provide false or misleading information
6. The Immigration department has the discretionary power to cancel the student visa if gain approval of deferral/suspension using false or misleading information/evidence
7. My request for deferral and suspension will be informed to the Secretary of the Department of Education and my student visa may be affected as a result.

Student Signature..... **Date:**/...../.....

